



Community Fundraising Partnership Proposal

Please return completed form to:
 Komen Central & Eastern Virginia
 Community Fundraising Partnerships
 1403 Johnston Willis Drive, Richmond, VA 23235
 Phone: (804) 320-1772 Fax: (804) 320-1774 or info@komeceva.org

Event Specifics

Application Date: _____ Event Date: _____

Event Name: _____

Start Time/End Time: _____

Event Location/Address: _____

Event Description: (Please describe the proposed event and explain how the donation will be generated – e.g., 100% of entry fees; \$5 for every tee shirt sold; 20% of product selling price, etc.)

Expected Number of Attendees			
Planned Publicity/Promotion (List all areas, i.e., brochures, flyers, print ads posters, etc.)			
Potential Sponsors/Underwriters (if any)			
Komen Central & Eastern Virginia is the Sole Beneficiary of This Event	YES	NO	Please name other organizations benefiting:
Breast Health Materials Requested	YES	NO	For how many?
Komen Representative/Speaker Requested (based on availability)	YES	NO	Times needed:
Can you provide general liability insurance? (if required)	YES	NO	



Budget Information		
Projected Gross Income	Projected Expenses	Projected Donation

Please attach any additional budget details.

Minimum Donation: \$ _____

This is an amount that is guaranteed to be donated regardless of the success of the fundraiser. It is always possible to send in more than the stated minimum amount but minimum guarantee is requested.

Contact Information

Contact Person/Title: _____

Organization/Company: _____

Street Address: _____

City, State, Zip Code: _____

Telephone & Fax: _____

Email: _____

Applicant has read the attached Guidelines and agrees to abide by them. The Susan G. Komen Central & Eastern Virginia Affiliate is not liable to any party or vendor for any fees, costs, payments of any kind and Applicant agrees to indemnify and hold harmless the Foundation against any claim by third parties or vendors for such fees, costs or payments incurred pursuant to this agreement.

Signature _____

Important ► When we receive this completed form, we will prepare and send you our standard Letter of Agreement.

Important ► Please don't forget to send us final copies of any promotional/publicity materials you create, along with photos of your event.

We are grateful for your support. We look forward to working with you!